

STRUCTURE

PART 1: PREAMBLE

PART 2: NAME AND LOGO

PART 3: AFFILIATION

PART 4: AIMS, VISION, MISSION

PART 5: DOCTRINAL BASIS AND CORE VALUES

PART 6: MEMBERSHIP

**PART 7: GOVERNANCE THE EXECUTIVE DUTIES OF THE EXECUTIVE THE LEADERSHIP
MANUAL THE COORDINATING COUNCIL THE ADVISORY COMMITTEE**

**PART 8: MEETINGS PROCEDURAL MEETINGS GENERAL MEETINGS ANNUAL GENERAL
MEETINGS SPECIAL GENERAL MEETINGS PROCEDURES AT MEETINGS**

PART 9: ELECTIONS AND APPOINTMENTS

PART 10: FUNDS AND THEIR ADMINISTRATION FUNDS AUDITOR

PART 11: ASSETS AND THEIR ADMINISTRATION ASSETS VALUATION

PART 12: AMENDMENT OF THE CONSTITUTION

PART 13: INSPECTION OF ACCOUNTS AND LIST OF MEMBERS

PART 14: DISSOLUTION

PART 15: APPLICATION CLAUSE

PART 1 THE PREAMBLE

We the University of Nairobi Main Campus Christian Union;

- Acknowledging the sovereignty of God in creation, revelation, redemption and final judgment,
- Committed to deepen and strengthen the spiritual life of the individual, as members and to witness to the Lord Jesus as God incarnate and to seek to lead others to a personal faith in Him,
- Bound by the calling to live holy and righteous lives based on The Holy Bible and following the example of our Lord Jesus,
- Appreciating our ethnic, cultural, denominational and gender diversities,
- Recognizing the Union as non profit making, non political and non denominational

Ascribe to, enact and give this constitution to ourselves and the future generations of the University of Nairobi Main Campus Christian Union.

We declare that The Holy Bible is supreme to this constitution and binds all members of the University of Nairobi Main Campus Christian Union.

Any provision that is inconsistent with The Holy Bible is void and to the extent of the inconsistency and any action or omission in contravention of The Holy Bible is invalid.

PART 2 NAME AND LOGO

2.1 NAME

The full name of the society shall be The Main Campus Christian Union of the University of Nairobi (M.C.C.U.), herein under referred to as "the Union".

2.2 THE LOGO

The logo, copyright, descriptions and application of the logo of the Union are clearly outlined in the accompanying Leadership Manual.

The Union's logo shall only be used in the furtherance of vision, mission and aims of the Union.

PART 3 AFFILIATIONS

The Union shall be affiliated to the Fellowship of the Christian Unions (FOCUS).

PART 4 AIMS, MISSION AND VISION

4.1 VISION

"To be a congregation of Christ like believers, ministering as a family in love to God and to fellow men" **4.2**

MISSION

"To equip every member of the Union to Christ-likeness for effective Christian life and reach every student in the Main Campus of the University of Nairobi for Christ."

4.3 AIMS

The aims of the Union shall be non-political, non-denominational and non-profit making and shall be as follows:

4.1.1. Discipleship: To deepen and strengthen the spiritual life of its members by the study of the Bible, by prayer and by responsible Christian fellowship.

4.1.2. Evangelism: To witness to the Lord Jesus as God incarnate and to seek to lead others to a personal faith in Him.

4.1.3. Mission: To sensitize members into mission work in every area of life according to their calling, gifting and/or training.

4.1.4. Leadership Development: To enhance the holistic growth of the union members in their gifting and calling and develop them into leaders of impact and positive influence.

PART 5 DOCTRINAL BASIS

5.1 The unity of the Father, Son and the Holy Spirit in the Godhead.

5.2 The sovereignty of God in creation, revelation, redemption and final judgment.

5.3 The divine inspiration and entire trustworthiness of the Holy scripture, as originally given and its supreme authority in all matters of faith and conduct.

5.4 The universal sinfulness and guilt of all men since the fall, rendering them subject to God's wrath and condemnation.

5.5 Redemption from the guilt, penalty, dominion and pollution of sin solely through the sacrificial death (as our Representative and Substitute) of the Lord Jesus Christ, the incarnate Son of God.

5.6 The bodily resurrection of the Lord Jesus Christ from the dead and His ascension to the right hand of God the Father.

5.7 The justification of the sinner by the grace of God through faith alone, **5.8**

The presence and power of the Holy Spirit in the work of regeneration.

5.9 The indwelling and work of the Holy Spirit in the believer.

5.10 The one holy universal church to which all true believers belong.

5.11 The expectation of the personal return of the Lord Jesus Christ.

CORE VALUES

The core values of the Union shall be:

1. Godliness
2. Integrity
3. Unity
4. Excellence

PART 6 MEMBERSHIP

6.1 FORMS OF MEMBERSHIP

6.1.1 Full Membership

Shall be open;

1. to all undergraduate students, at the Main Campus of the University of Nairobi,
2. Undergraduate students of all other campuses of the University of Nairobi residing in the Main Campus Halls of residence, who conscientiously sign the following declaration:

"In joining this Union, I declare my faith in Jesus Christ as my savior my Lord and my God and it is my desire, by the grace of God to live a life consistent with this declaration and the doctrinal basis of the union. I am also determined to give active support to the Union as it seeks to fulfill its aims."

6.1.2 Special Membership

Shall be open to all other undergraduate students of the University of Nairobi who conscientiously sign the declaration provided in **6.1.1** above, provided they are not full members of Christian Unions in other campuses of the University of Nairobi.

6.1.3 Associate Membership

Shall be open to all former students of the University of Nairobi who uphold the Christian Faith, the Aims and the Doctrinal Basis of the Union.

6.1.4 Members in categories **6.1.1** and **6.1.2** shall be renewed at the beginning of every academic year by signing on the form containing the declaration in **6.1.1** above.

6.1.5 Membership in categories **6.1.1** and **6.1.2** will cease in the event of completion or termination of studies at the University or on written resignation and/or on a careful and judicious exercise of the power conferred on the Executive Committee.

6.2 MEMBERS' RIGHTS AND RESPONSIBILITIES

6.2.1 FULL MEMBERS

- a) Shall be entitled to participate in all the activities of the Union.
- b) Shall be eligible to hold office in the Union.
- c) Shall be eligible to participate in the nomination of the officials of the
- d) Shall be entitled to vote in General meetings.

6.2.2 SPECIAL MEMBERS

- a) Shall be free to participate in the activities of the Union
- b) Shall be entitled to participate in the nomination of the officials of the Union
- c) Shall be entitled to vote in General meetings
- d) Shall not be eligible to be members of the Executive Committee but this withstanding, the Executive Committee may appoint any such members as deemed fit to any other leadership position in the union. Such appointment shall be through consensus or will be voted in by a majority of members of the Executive Committee.

6.2.3 ASSOCIATE MEMBERS

- a) Shall be free to participate in the activities of the Union,
- b) Shall have an advisory role
- c) Shall not be entitled to vote in General meetings or hold any office or participate in the elections of the officials of the Union.
- d) Shall form an associates fellowship whose target membership will be all associate members of the Union.
- e) Shall actively support the Union in achieving its aims: This shall be done individually or as facilitated by the fellowship in **6.2.3 d)** above.

6.2.4 MEMBERS RESPONSIBILITY

- a. There will be no membership fee.
- b. Shall participate fully in the furtherance of the aims of the union.
- c. Members will be expected to contribute to the Union materially or in service as the Lord leads them.

PART 7 GOVERNANCE

Governance in the union shall be vested in the following organs

- a. THE ANNUAL GENERAL MEETING: This is the supreme governing body in the union as stipulated in **8.1.1**
- b. THE EXECUTIVE COMMITTEE
- c. THE ADVISORY COMMITTEE

7.1 THE EXECUTIVE COMMITTEE

There is an already established office of the Executive Committee which is the main policy making and administrative body of the Union. The Executive Committee shall harmonize the activities of all committees, departments and boards, all of which are answerable to the Executive Committee. The Executive Committee shall comprise;

1. The Coordinating Chairperson
2. The First Vice Chairperson
3. The Second Vice Chairperson
4. The Secretary
5. The Vice Secretary
6. The Treasurer
7. The Sunday Service Coordinator
8. The Bible Study and Training Coordinator
9. The Prayer Coordinator
10. The Creative Ministries Coordinator
11. The Evangelism Coordinator
12. The Missions Coordinator
13. The Literature and Media Coordinator
14. Associate and Partnership Coordinator
15. **The Discipleship Coordinator**

7.2 DUTIES OF THE EXECUTIVE COMMITTEE

7.2.1 DUTIES

- a. The Executive Committee shall be responsible for implementing the aims of the Union and for that purpose may give directions to any office bearers as to the manner in which they will carry out their duties.
- b. The Executive Committee shall be responsible for the interpretation of this Constitution and the Leadership Manual to the union
- c. The officials shall head offices and make the Executive Committee aware of the needs and the intentions of the offices.
- d. The Executive Committee shall hold all the Union's assets in trust for the members. In doing so, the Executive Committee shall approve their use and ascertain their security within and outside the Union. e. It shall be the supreme body for handling disciplinary matters in the Union.
- f. The Executive Committee shall have full authority of reviewing the Leadership Manual and all other documents of the Union except the Union's Constitution, Review and any other amendments to this Constitution are outlined in **Part 12** of this Constitution.
- g. The Executive Committee shall meet on convenient days preferably once in a week. The quorum for the meeting shall be no less than 50 per cent of the committee.

7.2.2 POWERS

- a. The Executive Committee shall be the policy making body of the union.
- b. The Executive Committee shall have the power to appoint any office which remains vacant in the course of leadership as in **9.3** herein under. This shall be in consultation with the Advisory Committee.
- c. All moneys disbursed on behalf of the Union shall be authorized by the Executive Committee.

- d. The Executive Committee shall have power to appoint special committees as it may deem desirable, for a specified tenure and mandate to be in charge of some activities. Such committees shall make reports upon which action shall be taken as seems desirable to the Executive Committee.

7.3 DUTIES OF THE EXECUTIVE COMMITTEE MEMBERS

The Executive Committee members may carry out any duties as assigned by the Executive Committee. The general duties of the individual Executive office holders and the subsequent Committees, departments and /or Boards are fully described in the Leadership Manual recognized by this Constitution.

Executive offices are;

7.3.1 THE COORDINATING CHAIRPERSON

1. Shall be responsible for ensuring that all the aims of the Union are carried out
2. Shall coordinate the various activities of the Union
3. Shall, unless prevented by illness or other sufficient cause, preside over the Executive Committee meetings and the Union s general meetings.
4. Shall be the official spokesperson and representative of the union,

7.3.2 THE OFFICE OF THE VICE-CHAIRPERSON

1. A) FIRST VICE-CHAIRPERSON

Shall assist the chairperson in his/her absence by performing any duties of the chairperson

B) SECOND VICE-CHAIRPERSON

Shall assist the chairperson and the first vice-chairperson in his/her absence by performing any duties of the chairperson.

2. A) VICE CHAIR INCHARGE OF THE SISTERS MINISTRY

- a) Shall be in-charge of the hospitality Ministry
- b) Shall oversee the Compassion Ministry as defined in the Leadership manual
- c) Shall be in-charge of Sisters' Ministry

B) VICE CHAIR INCHARGE OF THE BROTHERS' MINISTRY

- a) Shall be in-charge of the Sound Technicians Board
- b) Shall be in-charge of transport and booking of venues in the Union
- c) Shall be in-charge of the Brothers' Ministry
- d) Shall oversee the maintenance of all union's assets

- 3.** The Nomination College shall appoint the officers in **2(A)** and **2(B)** to **1(A)** and **1(B)** as recognized by part **7,1**,this shall be on condition that at no given time shall the chairperson and the first vice-chairperson be of the same gender.

7.3.3 THE SECRETARY

1. Shall head the Secretariat
2. Shall deal with all the correspondence of the Union except that which falls directly to another office

3. Shall in case of urgent matters, where the committee cannot be consulted, consult with the Chairperson or if not available, the first vice chairperson and/or the second vice chairperson. The decision reached shall be reported in the next Executive meeting.
4. Shall in consultation with the chairperson issue notices to the membership
5. Shall be responsible for the preservation of all records or proceedings of the Union and the Executive Committee
6. Shall oversee the running of the ICT Team

7.3.4 THE VICE SECRETARY

1. Shall assist the secretary in carrying out the stipulated duties 2.
- Shall be responsible for the unions' office keeping

7.3.5 THE TREASURER

1. Shall receive and disburse, under the direction of the Executive Committee, all money belonging to the Union and shall maintain receipts for all the transactions dealt with.
2. Shall be accountable to the Executive Committee and to the Union members in regards to all monies
3. Will ensure that proper books of accounts of all monies received and paid by the Union are kept, preserved and availed for inspection by all registered Union members
4. Shall keep proper records of all assets of the Union
5. Shall make short and long term budgets of the Union
6. Shall keep the members informed about the financial matters of the Union
7. Shall oversee the running of the Welfare department and link it to the Executive Committee
8. Shall link the Investment team to the Executive Committee.
9. Shall

7.3.6 THE SUNDAY SERVICE COORDINATOR

1. Shall head the Worship committee
2. Shall coordinate the activities of the Union's Sunday service

7.3.7 THE BIBLE STUDY AND TRAINING COORDINATOR

1. Shall head the Bible Study and Training committee
2. Shall facilitate/ organize all the trainings in the Union
3. Shall coordinate the running of the departments in this committee as outlined in the leadership manual.

7.3.8 THE PRAYER COORDINATOR

1. Shall head the Prayer committee
2. Shall organize all prayer meetings for the members of the Union
3. Shall handle all prayer correspondence
4. Shall endeavor to widen prayer interests within and without the Union

7.3.9 THE CREATIVE MINISTRIES COORDINATOR

1. Shall head the Creative Ministries committee
2. Act as a link between the Creative Ministries and the Executive Committee
3. Oversee the running of the departments under this committee as outlined in the unions' leadership manual 4. Shall coordinate the activities of the University annual Carol Service

7.3.10 THE EVANGELISM COORDINATOR

1. Shall head the Evangelism committee
2. Shall coordinate the departments under this committee as outlined in the Leadership Manual.
3. Shall liaise with the Associates and partnership coordinator in reaching the University Staff.

7.3.11 THE MISSIONS COORDINATOR

Shall head the Missions Committee

1. Shall coordinate the departments under this committee as outlined in the Leadership Manual.
2. Shall liaise with the Associates and partnership coordinator in reaching the Associates and unions' partners.

7.3.12 THE LITERATURE AND MEDIA COORDINATOR

1. Shall head the Literature and media committee
2. Shall coordinate the departments under this committee as outlined in the leadership manual

7.3.13 ASSOCIATES AND PARTNERSHIP CO-ORDINATOR

1. Shall head the Associates and partnership committee
2. Will work in consultation with the Chairman
3. Shall act as the link for integration of Associates and partners to the Union's activities
4. Shall keep regular contact with the Associates and sensitize them on the activities and projects of the union.
 5. Shall coordinate and facilitate fundraising among the Associates and partners in support of the Union's activities and projects
 5. Shall maintain and regularly update the database of the unions' associates and partners.

7.3.14 THE DISCIPLESHIP COORDINATOR

1. Shall sit in the Executive Committee.
2. Shall head all the Discipleship Committee meetings.
3. Shall oversee the running of all discipleship activities in the Union.

7.4 THE LEADERSHIP MANUAL

There is a leadership manual, a policy document on the job description of the Main Campus Christian Union leadership. The manual assumes a foreknowledge of the Union's constitution and therefore does not repeat the contents of this constitution except where necessary.

7.5 THE JOINT COORDINATING COUNCIL

There is an established Joint Coordinating Council which comprises of the Chairmen and Secretaries from all the Christian Union campuses within the University of Nairobi, The Union's Coordinating Chairperson and the Secretary shall represent the Union in the Joint Coordinating Council.

7.6 THE ADVISORY COMMITTEE

7.6.1 Shall have an advisory role with no Executive powers and shall consist of at least four Associate members, one of whom shall be the convener,

7.6.2 Shall be nominated by the Executive Committee and appointed by the AGM every 2 years.

7.6.3 Can co-opt members with the approval of the Executive Committee

7.6.4 Shall be consulted in reappointment of officials of the union as described in 9.3

7.6.5 The Patron

- a. The Union shall have a patron who will be either the University Protestant Chaplain or such other person from the University administration, who is appointed by the Executive Committee of the Union, b. He/she shall uphold the aims & doctrinal basis of the Union,
- c. Will become a member of the Advisory committee and shall be subject to **7.6** above
- d. Shall link and represent the Union to the University Administration, advice and assist generally in the activities of the Union as outlined in the Leadership Manual.

PART 8 MEETINGS

8.1 GENERAL MEETINGS

- a) Only full members and special members shall have the right to participate in General meetings.
- b) There shall be two classes of General Meetings, Annual General Meetings and Special General Meetings

8.1.1. ANNUAL GENERAL MEETINGS

- a) Shall be held not earlier than the sixth week, but by the tenth week of the first semester of the academic year. Notice in writing of such AGM and the agenda of the meeting shall be sent to all members of the union not less than 21 days before the date of the meeting, The annual statement of accounts shall be sent to all members seven days before the AGM,
- b) The agenda of the AGM shall consist of the following:
 - Confirmation of minutes of the previous AGM.
 - Reports of outgoing Executive Committee officials.
 - Confirmation of the Executive Committee members and other leaders of the union
 - Such other matters as the Executive Committee may decide or as to which notice shall be given in writing by a member or members of the union to the Secretary, by the second week of the first semester of the academic year,
 - Any other business with approval of the Chairperson,

8.1.2. SPECIAL GENERAL MEETINGS (SGM)

- a) SGM may be called for any specific purpose by the Executive Committee. Notice in writing of such a meeting shall be sent to all members not less than 7 days before the date thereof.
- b) One evaluation SGM shall be called by the Executive Committee not earlier than the seventh week but by the tenth week of the second semester of the academic year. The main agenda of this meeting shall be evaluation of progress on the matters discussed in the AGM of the previous leadership year. Notice of this SGM shall be as shown in **8.1.2 a)** above.
- c) SGM may also be requested for a specific purpose by order of at least 25 percent of the membership in writing to the Secretary who will pass it to the Executive Committee, and such meetings shall be held within 21 days of the date of the requisition. The notice for such meeting shall be as shown in **8.1.2 a)** above, and no matter shall be discussed other than stated in the requisition.

8.1.3 QUORUM

- a) Quorum for the General meetings shall be no less than 25 percent of members of the union. However,
- b) In the General meeting that seeks to dissolve the Union, the quorum for the meeting shall be no less than Three Quarters of the total members of the Union as described in **14.1** herein under

8.2. PROCEDURE AT MEETINGS

- a) At all General Meetings of the union, the Chairperson shall chair the meetings. In his/her absence, one of the vice chairpersons or in the absence of both officers, a member of the Executive Committee selected by members of this committee shall chair the meeting.

- b) The chairperson may at his discretion limit the number of persons permitted to speak in favor of and against any motions
- c) Resolution shall be decided by adopting a motion of resolution moved by a member

8.3 OTHER MEETINGS

8.3.1 All committees in the union shall meet at least once every week of the academic year/ semester

8.3.2 Other meetings in the union shall be held as decided by the Executive Committee or, any other committee to which such authority is delegated.

PART 9 NOMINATIONS AND REPLACEMENT

9.1 THE NOMINATION COLLEGE

9.1.1 Composition

The Nomination College shall be composed of 10 to 15 members who shall be;

- a. Ineligible members of the Executive Committee as appointed by the executive Committee
- b. Ineligible reputable members of the Union, appointed by the Executive Committee, who have served in a leadership capacity at a committee level in the Union.
- c. Returning officer; nominated by the ineligible members of the Executive Committee. He/she shall be an associate member of the union, preferably past Executive Committee member, who shall have an advisory role.

9.1.2 Term of service

Shall be constituted three months to the Annual General Meeting, and shall, with exception of the returning officer be dissolved by the new Executive Committee, one month after a successful transition, in the AGM.

9.1.3 Duties of the Nomination College

- a) The returning officer shall lead the exercise of nomination of the union Executive Committee members by the union members in a fellowship gathering.
- b) Shall make the final appointments for each of the offices of the Executive Committee, other committees and departments.
- c) Shall present the names of the appointed leaders of the union to the members in a fellowship gathering through the outgoing unions' Chairperson.
- d) Shall ensure that all offices whose nominees turn down the offer to serve before the AGM are successfully occupied
- e) Shall handle objections to any nominated candidates and take appropriate measures over such cases before the AGM.
- f) The chair of the nomination college shall take part in any replacement of members of the Executive Committee that take place within a leadership year of an Executive Committee and must consent the results of such replacements, as in **9.3** here-in-under.

9.2 THE NOMINATION PROCESS

9.2.1 Members of the union shall be notified at least two weeks before the nomination exercise, for prayer, fasting and meditation concerning the new other officials of the union.

9.2.2 In a nomination exercise done at in a fellowship gathering at least three weeks before the AGM, members of the union shall be asked to recommend in writing to the Nomination College, persons they have prayerfully felt should form the next Executive Committee,

9.2.3 The Nomination College shall make final appointments for each of the offices of the Executive Committee, other committees and departments and inform members of the union about them at least two weeks before the AGM

9.2.4 Objections to any of the candidates appointed by the Nomination College must be made in writing to reach the Secretary and the Nomination College at least seven days before the AGM

9.2.5. The appointed leaders shall only take office after ratification by the Annual General Meeting.

9.2.5 Term of service

- a) The unions' term of leadership is a leadership year which shall run between two consecutive AGMs
- b) All Executive officials of the union shall serve for not more than two terms
- c) The chairperson shall not serve for more than one consecutive term

9.3 REPLACEMENT

This entails replacement of officials of the union before completion of their term of service

9.3.1 Reasons for replacement

Replacement of an official or officials of the union shall be done as warranted by obligations that render the latter unable or unavailable to serve in the given capacity during the term of service,

Such reasons must be consented and or accepted by the sitting Executive Committee, and may include, but not limited to:

- Academic reasons such as; deferment and change of institution
- Health reasons
- Conduct, deemed unfit for the position of service

9.3.2 Mode of replacement

- a. replacement of members of the Executive Committee

Participants

Any such replacement shall be done by the Executive Committee in consultation with the advisory committee and the returning officer of the most recent nominations of the unions.

Procedure of replacement

- i. Assessment of the need for the replacement shall be done by the Executive Committee in consultation with the advisory committee
 - ii. The Executive Committee shall notify members of the union concerning the decision reached, before further continuation of the process. The Executive Committee shall prayerfully and in consultation the returning officer of the most recent nomination.
 - iii. The chair of the Nomination College above must consent the results such replacement(s) and evidence of the consent shall be kept in the union's office records.
 - v. The replacement shall be made known to the members of the union 14 days from the date they were notified of the same.
- b. Replacement of other Officials of the Union. In case a need to reappoint any other official of the union arises, this shall be done by the Executive Committee.
 - c. Such replacement shall be done with or without a request of resignation by the affected official, but must be with his/her knowledge.

PART 10 FUNDS AND THEIR ADMINISTRATION

10.1 FUNDS

10.1.1 The Union shall accept financial and other aid from within and without the union. All money and funds shall be received and paid to the treasurer and shall be deposited by him in the name of the union in any bank(s) approved by the Executive Committee

10.1.2 There shall be an Investment Committee which will be responsible for all the investment plans and procedures in the Union. This committee shall be guided by the union's Investment Policy and the Executive Committee through the Treasurer of the Union

10.1.3 The funds of the union shall only be used for the purposes the Executive Committee considers appropriate in accordance with the Unions' aims

10.1.4 No payments shall be made out of the Unions' account without the approval of the Executive Committee

10.1.5 The Signatories to the bank account(s) shall always include the chairperson, the 1st Vice -Chairperson, the treasurer and the secretary, Bank transactions shall be made by at least two of the four mentioned.

10.1.6 A sum of money determined and approved by the Executive Committee shall be kept by the treasurer for petty disbursement, of which proper account shall be kept.

10.1.7 All Union's Committees shall give proper account of their financial transactions to the Union's Treasurer.

10.1.8 The Financial year of the union shall be one leadership year.

10.2 AUDITOR

10.2.1 The auditor to the following financial year shall be proposed by the Executive Committee and appointed by the AGM. All the Unions' account and record documents shall be open for inspection by the auditor before the AGM

10.2.2 The Treasurer shall produce an account of his receipts and payments, a statement of assets and liabilities; this shall be made up to date which shall not be less than 3 weeks and not more than one month before the date of mid-annual and annual accounts and statements. The auditor shall certify that they are correct and duly vouched

10.2.3 A copy of the auditor's report on the account and statement together with such accounts and statements shall be furnished to all members at the same time the statement of account is sent out.

10.2.4 The auditor shall be a qualified accountant

10.2.5 The auditor may be paid such honorarium for his duties as may be resolved by the Executive Committee

10.2.6 No auditor shall be an office bearer or a member of the Union

PART 11 ASSETS AND THEIR ADMINISTRATION

11.1 The Union's assets shall be used towards achieving the aims of the Union

11.2 The assets shall be leased out or lent if the Executive Committee finds it appropriate and in the best interest of the Union

11.3 There shall be an Assets and Instruments Policy whose objective shall be to ensure accountability and efficiency in asset acquisition, maintenance and disposal. This policy shall be subject to review by the Executive Committee

PART 12 AMENDMENT OF THE CONSTITUTION

12.1 Amendment of the Constitution

No amendment shall be made of this constitution unless:-

- a) At least 21 days notice in writing of any proposed amendment shall have been given to the Secretary of the Union who shall thereafter give at least 14 days notice to the members of the AGM.
- b) The Advisory Committee opinion is sought and its recommendations made known to the AGM.
- c) It will be passed by Three Quarters of members present and voting at a General meeting of the Union,
- d) Only full and special members shall be eligible to propose amendments to this constitution.
- e) Any such amendment(s) affecting the leadership structure of the Union shall come into effect as soon as the Nomination College of the succeeding leadership year is convened. Such an amendment will be considered for the purposes of electing leaders of the Union in the applicable year as well as the following years.

12.2 Review of the Constitution

- a) This constitution shall not be reviewed unless:-
 - i) It is a need raised by the AGM. In such case, a notice in writing of the proposal of the constitutional review shall be given to the Secretary of the Union at least 21 days before the AGM for it to be deliberated by the Executive Committee and be included in the agenda of the AGM. ii) The conditions **12.1 b)** and **c)** above are satisfied.
 - b) The review of the Constitution shall be done by a commission appointed by the Executive Committee. The commission shall consist of at least 7 and not more than 10 full members of the Union. The Executive Committee shall also appoint associate members to the Commission for advisory purposes
 - c) In accordance to **12.2 b)** above, the Constitution Review Commission shall be appointed not more than 21 days after the AGM.

PART 13 INSPECTIONS OF ACCOUNTS AND LIST OF MEMBERS

13.1 The books of accounts and all related documents, and a list of members of the Union shall be availed for inspection by any officer or member at the registered office of the Union. This shall be after a notice of not less than 7 days' is given in writing to the Executive Committee through the Secretary.

13.2 All the Union's accounts, records and documents shall be open for inspection by the auditor before the AGM

PART 14 DISSOLUTION

14.1

- a) The Union shall not be dissolved except by a resolution passed at a General Meeting of members by a vote of at least Three Quarters of the members of the Union.
- b) The quorum of this meeting shall be as **8.1.3 b)** aforementioned
- c) If no quorum is obtained to dissolve the Union the proposed dissolution shall be submitted to a further general meeting which shall be held one month later.
- d) Notice of this meeting shall be given to all members of the Union at least 14 days before the date of the meeting. The quorum for this meeting shall be the number of members present.

14.2 No dissolution shall be effected without prior permission in writing to the Registrar, obtained upon application to him made in writing and signed by three of the Executive Committee office bearers.

14.3 When the dissolution of the Union has been approved by the Registrar, no further action shall be taken by the Executive committee other than to get in and liquidate for cash all assets of the Union, subject to the payment of all the debts of the Union. The balance thereof shall be distributed to Christian organization(s) as may be resolved by the meeting at which the resolution of dissolution is passed.

PART 15 APPLICATION CLAUSE

This constitution shall:

1. Be subjected to the Union's Special General Meeting before adoption by the Union
2. Come into effect as soon as 2008/2009 leadership year Nomination College is convened
3. Be used for the purposes of electing leaders of the Union
4. Come into full implementation at the' 2008/2009 Annual General Meeting